

*File
Pub. Smoking
Canadian Stud.*

R.J.Reynolds Tobacco Company

Winston-Salem, N.C. 27102



June 12, 1987

Mr. Jeffrey Labow, Director
Public Affairs & Public Relations
RJR - MacDonald
1 1st Canadian Pl.
Post Office Box 111
Toronto, Ontario M5X1E8
Canada

Dear Mr. Labow:

This letter is written to document our telephone conversation of June 11th regarding the proposed project to measure environmental tobacco smoke in Ottawa's offices. The following summarizes my understanding of the major points:

- The project is being funded through the Smokers' Freedoms Society and billing should be directed to them.
- I have authority to negotiate agreements with International Technology Corporation (IT Corp.) who are expected to collect and analyze 35 samples and to prepare a summary report on test results.
- The cost for IT Corp.'s services is estimated between \$40,000 to \$44,000 (U.S.).
- Identification of the 35 offices for sampling will be handled separately from IT Corp.'s efforts described above and consequently is excluded from the cost estimate. (Government Consultants International is suggested to handle office selection in Ottawa.)
- An organizational meeting among GCI, IT Corp., and other project participants is recommended after IT Corp. has provided me with their cost estimate and sampling schedule.
- It is estimated that IT Corp.'s summary report would be provided to the Canadian industry within 2 months after IT Corp.'s receipt of a formal agreement for their services.

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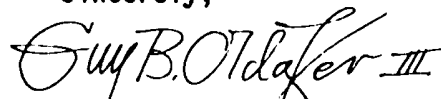
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M. E. W.

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If you read any misconceptions, misstatements, or omissions, please contact me immediately at (919)773-2703.

Sincerely,



Guy B. Oldaker III, Ph.D.
Senior Research Chemist

GB0/pds

cc: Mr. M. Bedard, Smokers' Freedoms Society
Dr. C. Green, R. J. Reynolds Tobacco Co.
✓ Ms. M. Ward, R. J. Reynolds Tobacco Co.